**Cyngor Cymuned Dwyriw Community Council**

**Minutes of the Meeting of Dwyriw Community Council held on**

**Thursday 28 November 2024 in Llanwyddelan Schoolroom at 7.00pm**

**Present:** CllrsAdcock (Chair),Gethin, Booth, Heward, Jerman, County Cllr John Yeomans and the Clerk Sarah Yeomans.

**1. Apologies for Absence**

 Cllrs Owen, Francis and Hawtin

**2. Declarations of Interest**

 None

**3. Minutes of the October Meeting**

The minutes of the October meeting were taken as read and accepted as a true record. Proposed Cllr Jerman and seconded Cllr Gethin.

**4. Matters Arising from the Minutes**

**Contract of Employment**

Following advice from the Auditor, the Clerk had drawn up a contract of employment which had been shared with all Councillors prior to the meeting. It was agreed that this should be signed by both the Chair and Clerk and would be set in place from the date of the meeting going forward.

**5. Planning**

 **24/1554/HH** Erection of garage/car port Maes Coed, Cefn Coch

 The council discussed this application and agreed to support it.

**6. Finance**

a) **Account balances** – the current account contains £6,436.29 and the deposit account £1,236.43.

The Clerk circulated copies of the latest bank statements along with a copy of the budget monitoring sheet.

One payment was approved:

i) The Clerk presented invoices for wages (£650.16) and expenses (£48.05) for the last three months and these were approved for payment: £698.21, Cheque 100596

b) **Standing Orders and Financial Regulations**

Following advice from the auditor, both the Standing Orders and Financial Regulations had been updated by the Clerk. These documents had been circulated by the Clerk prior to the meeting and all councillors present were happy with the contents and unanimously agreed that they should be adopted.

c) **Clerk Wages** - The latest pay scales had been released by NALC and the Council decided to keep the payment scale on SCP19 which would mean an increase in the hourly rate from £15.48 to £16.10, backdated to May. Proposed Cllr Adcock and seconded Cllr Heward with all in favour.

d) The Section 137 Expenditure Limit for 2025-26 has been set at £11.10 per elector.

**7. Highways and Byways**

It was noted that the highways staff had been working in the area recently and various matters had been rectified.

**8. Adfa Play Area**

a) Wicksteed had confirmed that they would start work at the Play Area as soon as they were able to. A grant for the total cost of the replacement equipment had been approved by the Dwyriw Trust Fund.

b) The fence around the Ball Area is no longer stock proof and the landowner has asked if repair work can be carried out. A quote for approximately £815 plus vat has been received from David Evans, fencing contractor, for the work of taking down the existing fence around the Ball area and replacing with new. Mr Evans was requested by the landowner and is the person that erected the fence originally and it was agreed that he should be asked to proceed as soon as he can. Depending on the final invoice this cost could be requested from the Trust Fund.

c) ROSPA report received and any issues would be addressed once Wicksteed had finished their work.

d) It was noted that the path to the ball area is in need of renewal, and it was decided that this would be looked at again next year.

**9. Llanllugan Burial Ground**

 a) Further to the request for a toilet at the burial ground it was agreed that Cllrs

Heward and Adcock (and Cllr Owen if available) would meet with a representative from the Church to discuss the matter.

b) A request has been made to the council for permission to plant an azalea in the burial ground and Cllr Adcock will liaise on this matter.

**10. Correspondence**

i) **Website Upgrade – Vision ICT** had written to say that the current council website will be switched off next year as it is no longer suitable for current legislation. The company has offered an upgrade for £650 plus Vat where they would transfer all the current data over to a new site. The annual fee will remain the same. It was proposed that this offer be taken up now and this new website ordered. Proposed Cllr Heward, seconded Cllr Gethin with all in favour.

ii) Application for funding from Wales Air Ambulance deferred to the AGM

iii) An email from Bute Energy regarding the Llyn Lort Energy Park and an offer to speak to the council. It was agreed that they would be invited to the February meeting.

iv) Clerks and Councils Direct

**11. Welcome Letters**

Cllr Adcock would deliver a letter to new people in Cefn Coch and the Clerk would post to Tyn Celyn, Adfa.

**12. Items to be reported or included on the next agenda**

The next meeting would include setting the budget and the precept request for the coming year.

**13. Date and time of the next meeting**

The next meeting will be held on **Thursday 23 January 2025** at 7.00pm in Adfa Village Hall.

There being no other business the meeting closed at 8.45pm.